



THE  
TRADE MARKS BUREAU<sup>®</sup>

COPYRIGHT APPLICATION FORM

# COPYRIGHT APPLICATION FORM



For each piece of copyright material that you intend to file with us, we will need certain information.

**1. The name, title and/or a description of the copyright material.**

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**2. The complete name(s), address(es) and telephone number for each of the owners of the copyright material.**

a) \_\_\_\_\_

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b) \_\_\_\_\_

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c) \_\_\_\_\_

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If the copyright owner(s) are not the original owners of the copyright material, please indicate who the original owners were and how the transfer occurred.

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**3. DEPOSIT MATERIAL.** We will need two copies of the "best edition" of the copyright material. Please be sure that the copies are clear and legible. DO NOT SEND THE ORIGINAL. We accept CD Rom, Compact Disc, Floppy Disc, Cassette tape, VHS video tape and-or paper documents and books.

**4. AUTHORSHIP.** Please tick one of the following boxes:-

The creator/owner has personally created all aspects of the stationery, drawings, graphics and/or text.

The designers, photographers, writers, artists etc who contributed to the material were specially licensed, commissioned (hired for the specific purpose of taking such act) and-or within the course and scope of a specific employment agreement.

The designers, photographers, writers, artists etc (besides the copyright claimant) have signed an agreement that their respective contributions were performed as a "work for hire" and that they have agreed that any rights of ownership be made in the claimants name as listed within section 2.

**5. The year that the copyright material was first created.**

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**6. The exact date that the copyright material was first shown in public, or otherwise performed or published.**

Day   Month   Year

Each individual piece of copyright material costs £84 incl. VAT to register. Any additional pieces of material filed at the same time as the original will cost £61.50 incl. VAT for each piece. Registration is renewable annually and we will endeavour to forward a reminder to you approximately one month prior to the expiry of the registration.

## Fees:

**£84** Registration and protection of each individual copyright material.

**£84** Renewal fee of each individual copyright material.

**£18** Duplicate certificate.

Cheques and postal orders should be made payable to 'The Trade Marks Bureau'.

If you wish to pay by credit or debit card please complete the following section:-

Please debit my account £ \_\_\_\_\_



Card No:

Expiry Date:     Issue Number:     (Switch only)

Valid from:     Security Code:

Signature \_\_\_\_\_

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